



Northampton Canoe & Kayak Club

Nene White Water Centre
Bedford Road
Northampton
NN4 7AA

NCKC Club Codes of Conduct

It is the policy of:

Northampton Canoe and Kayak Club that all paddlers, volunteers, coaches and parents show respect and understanding for each other and conduct themselves in a way that reflects the principles of the Club. The aim is for all paddlers to improve performance and have fun.

Everyone involved in the Club should abide by the Club Rules and Policies.

The Club has adopted the following code of conduct for the photography or filming of club members and activities.

The Photography of Junior Members

- the interests and welfare of children taking part in sporting activities is paramount.
- children and their parents/carers have a right to decide whether their images are taken, and how these may be used.
- Children and their parents/carers must provide consent preferably in writing for their images to be published.
- Such permission should detail the type and format of the publication and for how long images should be stored
- Images to be published:
 - Should not include the members name or include detailed information about the member
 - Should Only use images of children in suitable dress/kit (including required or recommended safety wear)
 - Should positively reflect young people's involvement in the activity

Use of Photographic Filming Equipment At club sessions

Club coaches and teachers may use videoing as a legitimate coaching aid, providing members and their parents/guardians are aware that it is part of the coaching program and consent to it. Care should be taken in the secure storage of such materials and films and should be deleted at the request of the member or their parents/guardian.

Guidelines for Use of Photographic Filming Equipment by Parents / Guardians / Spectators at Club Events

- Parents/guardians or other spectators intending to photograph or video at a club event should ensure that they follow the above code covering the photography of junior members.
- Spectators of club events should be asked to register at an event if they wish to use photographic equipment.
- Where possible an indication of registration should be worn by a camera using spectator.
- Where the event is an organised public event the requirement for registration before using photographic/video and filming equipment should, wherever possible, be published prominently in event programmes and must be announced over the public address system, prior to the start of the event.
- **The recommended wording is:**
In line with the recommendation of British Canoeing, Northampton Canoe and Kayak Club request that any person wishing to engage in any video, zoom or close range photography should register their details with staff at the Slalom control desk before carrying out any such photography. If parents have any particular concern about their young person being photographed or filmed then they should notify the organisers at Slalom Control. The Club reserves the right to decline entry to any person unable to meet or abide by the promoter's conditions.

Guidelines for Use of Photographic Filming Equipment for Official Use at Club Events

- Children and parents should be informed that a photographer will be in attendance at an event and consent to both the taking and publication of films or photographs which feature and clearly identify the child (e.g. close ups, small group and team photos) and that they understand that their child may appear in published general photographs of the event or activities.
- A clear brief about what is considered appropriate in terms of content and behaviour should be provided to photographers.
- Official photographers should be issued with identification which must be worn at all times
- unsupervised access to children or one to one photo sessions at events will not be allowed
- Children, parents and others having concerns regarding inappropriate or intrusive photography should be advised to report these to the Event organiser or the Club Welfare Officer.
- Photographers should be advised that rights of ownership and retention of non-general images are retained by participants /parents.

Other professional photographers/filming/video operators wishing to record the event should seek accreditation with the event organiser by producing their professional identification for the details to be recorded. Ideally, they should request this at least 7 working days before the event.

Students or amateur photographers/film/video operators wishing to record the event should seek accreditation with the event organiser by producing their student or club registration card and a letter from the club/educational establishment outlining their motive for attending the event and planned use of the material.

Accreditation procedure: Professionals should register prior to the event and their identification details be recorded. Ideally they should be: name and address of the person using the camera ; names of subjects (if specific) ; the reason or use the images are being or intended to be put to ; and a signed declaration that the information provided is valid and that the images will only be used for the reasons given.